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| **Steuern / Steuererklärungen** |  | **1. Tax return, assessments, checklist**  Forms, access data, decisions, objections, checklist |
|  | **2. Income**  Salary statements, secondary employment, daily allowances, various compensations |
|  | **3. Assets / credit balances, debts**  Tax certificates, securities portfolio, proof of debt, interest receipts, etc.  Information on motor vehicles, shares, other assets |
|  | **4. Residential property / Real estate** Maintenance costs, utility bills, rental income, etc. |
|  | **5. Occupational benefits (BVG) / 3rd pilar**  2nd pillar / pension fund, life insurance (3rd pillar a, 3rd pillar b) |
|  | **6. Professional expenses** Commuting, information, route, public transport tickets |
|  | **7. Illness and disability-related costs**  Annual overviews, invoices, medical certificates and reports |
|  | **8. Training and further education**  Invoices, timetables, copies of diplomas, agreements |
|  | **9. Donations / charitable contributions**  Payment confirmations, receipts, donation confirmations |
|  | **10. Inheritances / advance withdrawals / gifts** |
|  | **11. Family**  Childcare costs, maintenance contributions (alimony), agreements |
|  | **12. Other / Information**  e.g. changes compared to the previous year, etc. |